You are no doubt aware that addressing manufacturing issues earlier in the development and acquisition process is critical to a program's ability to achieve cost, schedule, and performance objectives. Over the past decade, the development of Manufacturing Readiness Levels (MRLs) has helped Industry and Government make significant progress toward these objectives by enabling them to identify, manage, and mitigate manufacturing risks as early as pre-milestone A.

One of the major aids in developing and implementing MRLs has been the annual Manufacturing Readiness Level (MRL) Workshop hosted by the Joint Defense Manufacturing Technology Panel's MRL Working Group. The MRL Working Group was established in 2003 and has been responsible for developing and updating the MRL body of knowledge found at www.dodmrl.com. At the workshop, users from Industry and Government gather to help improve the MRL process and this body of knowledge. You have been identified as a key stakeholder in aerospace and defense manufacturing who may be interested in attending this year's workshop and helping improve the MRL process in defense manufacturing efforts.

This year, we will present many positive updates to the MRL body of knowledge and focus on updates proposed to our MRL matrix driven by issues identified by our customers. In addition, we will be proposing adding new criteria to the matrix. The added criteria will include Environment, Safety and Occupational Health (ESOH) considerations and where it makes sense to fill in the MRL 1-3 criteria. The proposed changes to the matrix will be posted on our www.dodmrl.com site by 2 September 2016 to allow you the opportunity to review prior to the workshop. The agenda for this one-day workshop may be found in Attachment 1.

The workshop will be held on Tuesday, 27 September 2016 at Vencore, located at 4100 North Fairfax Dr; Suite 800; Arlington, VA 22203; Tel (703) 741-0300 and Fax (703) 741-0310. Directions to this facility can be found in Attachment 2. A workshop fee, which provides continental breakfast, lunch and snacks, is \$20.00/person. Please RSVP by the 17th of September if you plan to attend. Responses and questions should be directed to Mr. Jim Morgan at jmmorgan@utcdayton.com. Feel free to pass this invitation along to colleagues who may also be interested in attending. Workshop attendance is limited to US citizens.

Thank you for the support you have already provided and for your future support.

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